

**Dr. Jeffrey J. Dupree**

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### HIGHER EDUCATION SKILL HIGHLIGHTS

- Promoting Student Success
- Community Engagement
- Innovation in Learning
- Budget Management
- Constructing Institutional Reports
- Communication and Marketing
- Faculty and Staff Development
- Transformational Leadership
- Team Building
- Academic Prioritization
- Assessment Data Analysis
- Information and Program Management

### ADMINISTRATIVE AND TEACHING EXPERIENCE

*Bacone College, Muskogee, OK*  
*Vice President of Academic Affairs. 06/17 - Present*

*Summary of Experience:* Serves at the cabinet level of institution. Executes primary leadership responsibilities for planning, implementing, and coordinating the educational programs of the College. In assuming these responsibilities, working closely with other administrators, the President, staff leadership, and members of the faculty, ensure that academic functions of the college are being met. Controls governing role in student performance compliance and metrics, educational service delivery, curricula management, institutional strategy, program development, and staff and faculty administration.

*Promoted Student Success:*

- Initiated formal collaboration between the Office of Academic Affairs, Student Life, Enrollment and Retention, TRIO, Bridge Program and Athletics.
- Led Bacone College HLC Assessment Academy Team
- Implemented tutoring program for at risk students which improved student success results
- Initiated and collaborated with General Education Core to construct "Stretch Models" for first year English and Math Courses with Lab Support
- Developing the Warrior Academy (as extension to current Bridge Program) to house at-risk students through matriculation of General Education Core

*Faculty Development:*

- Provided training in Quality Matters for all full time faculty
- Conducted and collaborated professional development for faculty in HLC Assessment Criterion
- Training Deans and key faculty in Watermark as an assessment management system
- Organized faculty and adjunct faculty retreats for the Fall and Spring Semester
- Observed all probationary teachers in classroom setting and conducted evaluation
- Edited and revised faculty handbook
- Wrote institutional assessment handbook

*Community Engagement*

- Collaborated with institutional leaders of private colleges in State of Oklahoma
- Revised articulation agreement with College of the Muskogee Nation (Tribal)

- Met regularly with leadership of Pawnee Nation College (Tribal)
- Attended two meeting of Pawnee College Board of Trustees (Ex Officio)
- Constructed first articulation agreements of Bacone College with Junior Colleges Carl Albert State College, Seminole State College, San Jacinto JC (California), Victor Valley JC (California)
- Participated in the Muskogee Area Educational Consortium, and Rotary Club
- Sustained collaboration with partner schools and sites for internships
- Constructed articulation agreement with Bacone College and the Yes We Must Coalition
- Constructed articulation agreement with the Online Consortium of Independent Colleges
- Worked collaboratively with Teacher Education Programs to provide field experience to American Legion Post 15, Muskogee, OK
- National Reviewer of Teacher Candidate Portfolios through edTPA
- Participated in HLC Annual Convention

#### *Institutional Accountability*

- Chief Accreditation Officer for the the institution
- Wrote numerous reports to HLC
- Led authorization of external site for Bacone College (College of the Muscogee Nation)
- Reorganized institutional governance from eleven divisions into three schools and appointed Interim Deans
- Enacted and supervised deans and program directors in Institutional Academic Prioritization Audit
- Restructured and instituted organization change regarding minimum class enrollment, reducing academic affairs budget on overload and adjunct pay by 35%.
- Reviewed and Approved reports for external accreditation in the following Programs: RN/BSN, Radiography and Sonography, Business Administration, and Teacher Education
- Chairs IRB Committee

#### *Bacone College, Muskogee, OK*

*Chair, Division of Education 07/14 - 06/17*

*Summary of Experience:* Planned, delivered, and assessed instruction for students in a teacher education preparation program in the following disciplines, instructional methodology and pedagogy, education assessment, integration of technology in the classroom, and content methodology. Coordinated and directed activities between five programs within the division. Responsible for proper staffing of course, supervision of instruction, assessment analysis, annual reports to State and SPA agencies, accreditation officer. Restructured Division of Education offerings and created a new program, BA Family Studies Education. Served as accreditation officer for the unit.

- Wrote Institutional report to State of Oklahoma Authorizing body (OEQA)
- Wrote or approved all SPA reports
- Wrote all US Title Reports for unit
- Supervised and assigned faculty
- Constructed the class schedule for all programs
- Chief Accreditation Officer of the unit
- Chief Assessment Officer of the unit
- Primary author and developer of BS in Family Studies Education
- Member of Academic Affairs Committee
- Member of OEQA
- Program reviewer for State of Oklahoma
- Program reviewer for CAEP (National)
- Author for sections of HLC mid-cycle report
- Served as Vice President of Faculty Senate for two years
- Authored and led faculty professional development for assessment

*Alderson Broaddus University, Philippi, WV  
Chair, School of Education 05/11 - 07/14*

*Summary of Experience:* Planned, delivered, and assessed instruction for students in a teacher education preparation program in the following disciplines, instructional methodology and pedagogy, education assessment, integration of technology in the classroom, and content methodology. Other duties included: preparation of documents and assessments for TEAC (CAEP) certification, advising of student, authored Masters of Education: Teacher Leader Program through institutional approval and HLC accreditation chaired Institutional Review Board and authored IRB policy for the University, established professional site partnerships with Philip Barbour County Schools and the School of Teacher Education, Alderson Broaddus University.

- Reduced credit hours in all Teacher Education Degree Plans from over 140 to 120 while maintaining approval of State of West Virginia Department of Education
- Wrote key components of State of West Virginia Program Reports
- Recommended to Board of Trustees based on academic prioritization audit removal of low enrolled programs with Unit
- Served as IRB Chair for Institution
- Wrote or approved SPA reports for the Unit
- Director of Assessment for the Unit

*Victory University, Memphis, TN  
Assistant Professor, Interim Chair, School of Education – Director of Assessment 09/09 - 05/11*

*Summary of Experience:* Planned, delivered, and assessed instruction for students in a teacher education preparation program in the following disciplines, instructional methodology and pedagogy, education assessment, integration of technology in the classroom, and physical education in the classroom. Other duties included: preparation of student records for NCTATE certification, advising of student in TEP program, establishment of embedded assessments aligned to college outcomes and INTASC standards for all courses in the TEP program, design and conduction of research for the college in cooperation with the City of Memphis Public Schools, departmental representative to committee on distance learning, other duties as assigned by the department chair.

- Served as Assistant Chair of the Division and Interim Chair for Spring 2011 semester
- Wrote State of Tennessee re-authorization report
- Wrote NCATE Re-authorization report
- Director of Assessment for the Unit
- Wrote portions of the SACS report for institution
- Served as Sergeant of Arms for Faculty Senate

*Middle Country Central School District, Brookhaven, NY  
Building Administrator, Dawnwood Middle School 09/07 - 06/09*

*Summary of Experience:* Supervised over 1,250 students and over 200 staff members.

- Administration of discipline for students
- Supervision of instruction
- Scheduling of classes
- School safety plan
- Budget responsibilities

- Chair, Code of Conduct Committee, PTA Subcommittees, and Member of Wellness Committee.

*Northport East Northport UFSD, Northport, NY*

*Middle School Teacher, Building and District Administrator 09/94 - 09/07*

*Summary of Experience:* Planned, delivered, and assessed instruction for students in a middle school setting in the following disciplines, Social Studies, English, Math and Science. Other duties included: Member of District Code of Conduct Committee, District Mentoring Program, Athletic Coordinator, Coordinator for Social Studies Programs, and Athletic Coach.

*Early Teaching Experience*

*Cold Spring Harbor School District, Cold Spring Harbor, NY*

*Elementary School Teacher 09/92 - 07/94*

*Living Water Christian School, Riverhead, NY*

*Teacher Grade 5 - 11 09/88 - 06/92*

*Summary of Experience:* Planned, delivered, and assessed instruction as a leave replacement teacher for students in an elementary setting in the following disciplines, Math, Reading, English, and Social Studies, Science, and Theology

## PROFESSIONAL AFFILIATIONS

EDTPA – National Level Evaluator of Instruction in Early Childhood Literacy and Elementary (N-8) Mathematics

OCATE – Member

OEQA (Oklahoma Education Quality Assurance) Examiner State Education Programs

CAEP – National Program Evaluator

Association for Supervision and Curriculum Development - Member

School Administrator Association New York State – Member

National Association Elementary School Principals – Member

National Association of Secondary School Principals – Member

New York State United Teachers – Member

Higher Learning Commission – Member – Assessment Evaluator

## ACCREDITATIONS

New York State School District Administrator – Permanent

New York State 7-12 Social Studies Teacher – Permanent

New York State N-6 Elementary Teacher – Permanent

New York State Athletic Coach (Endorsement) - Permanent

New York State – STEM (Endorsement) - Permanent

State of Oklahoma – Teacher Education Program Examiner

National CAEP – Teacher Education Program Evaluator

National EDTPA – Instructional Evaluator - Early Childhood Literacy, Elementary Literacy, N-8 Mathematics

## EDUCATION

*Dowling College, Brookhaven, NY (Graduated Ed.D, 2009)*

Ed.D. Educational Administration, Leadership and Technology (2009)

Dissertation: The Attitudes of Middle School Principals towards, Annual Testing, Highly Qualified Teachers, Teacher Evaluation Processes, Criterion for Quality Teaching, and Role as Instructional Leaders.

Chair: Dr. Elsa Sophia-Morote.

*Dowling College, Brookhaven, NY*

Professional Diploma in Education Administration (2007)

Research Undertaken: Teacher Qualifications, Teacher Attributes and Teaching to ELA Performance Indicators among Elementary Teachers

Chair: Dr. Michael Dantona

*Stony Brook University, Stony Brook, NY*

Professional Diploma in STEM Teaching Methods (1995)

*Dowling College, Oakdale, NY*

Master of Science in Elementary Education (1994)

Thesis: The Relationship of Gender, Grade Level, Reading Reinforcement and Reading Enjoyment

Chair: Dr. Janet Gordon

*Valley Forge Christian College, Phoenixville, PA*

Bachelor of Science in Biblical Studies (1982)

## PAPERS AND PUBLICATIONS

### PEER REVIEWED CONFERENCE PAPERS

Dupree, J. (2018) Warrior Place: the Development of a Food Pantry and Clothes Closet. Yes We Must Coalition, Education for the New Student Majority: Collaboration and Innovation for Persistence and Completion, 24-26 October 2018

Dupree, J. (2013) Using Course Embedded Data as Assessment Tools for Multiple Stakeholders. West Virginia Schools of Education Leadership Symposium (2014)

Balram, A., Dupree, J., Niave Miliano, R., Tatum, S., Miller, R., Morote, E-S.(2008) Do Institutional and Social Activities Contribute to Resiliency in Low-Income, First-Generation College Students? International Congress for School Effectiveness and Improvement (ICSEI) Auckland, New Zealand, 6-9 January 2008 [[www.icsei.com](http://www.icsei.com)]

Balram, A., Dupree, J., Niave Miliano, R., Tatum, S., Miller, R., Morote, E-S.(2008) Do Institutional and Social Activities Contribute to Resiliency in Low-Income, First-Generation College Students?. Hawaii International Conference in Education, January 5-8, 2008 [<http://www.hiceducation.org/>]

Dupree, J. (2007). The Attitudes of Middle School Students towards Reading as Direct Reinforcement and Reading as Enjoyment. Dowling College Practical Research Symposium, Brookhaven, New York, 14 November 2007.

Dupree, J. (2008). Gender, Motivation, Student Classification and Document Based Question Scores of Sixth Grade Students, Dowling College Practical Research Symposium, Brookhaven, New York, 22 March 2008

Dupree, J (2010). Gender, Motivation, Student Classification, and Student Performance in Social Studies among 6<sup>th</sup> Grade Students (Hawaii International Conference in Education, January 7-10, 2010 [<http://www.hiceducation.org/>])

Dupree, J (2010). What Principals Say and Do When Evaluating Teachers, (National Network for Educational Renewal October 7-9, 2010).

Dupree, J (2010). Development of Course Embedded Assessments within a School of Education, Mid-South Educational Research Association, November 3-5, 2010).

Dupree, J. (2011) Do Course Embedded Assessments Impact at Risk College Students? (Hawaii International Conference in Education Jan 4-7, 2011).

Dupree, J. (2011) A Tale of Two Systems: Concerns with NCLB Testing and School Resource Availability. (Hawaii International Conference in Education Jan. 4-7, 2011).

## **PEER REVIEWED PUBLICATIONS**

Dupree, J, Morote, E. (2011). The Connections between Students Self-motivation, their Classification, and Gender in Standardized Social Studies Tests. US-China Education Review Vol. 8, No 3, 2011

Blackbourn, J.M., Dupree, J, et al.. (2012) Utilizing Two Continuous Improvement Instruments to Determine the Optimal Time to Begin Implementation of a Revolutionary Change in an Organization. National Forum of Applied Educational Research Journal, Vol. 25 No 1&2, 2011-12

Blackbourn, J.M., Dupree, J. et al (2012) Challenging Orthodoxy: Problem Based Learning in Pre-Service Teacher Training. Journal of Instructional Psychology, Vol. 38 No 3-4

Dupree, J. (2012), A Tale of Two Systems: Principal's Concerns with NCLB Testing and School Resource Availability. Journal of Contemporary Research in Education, Vol.1 No 1